

SET UP AND OPERATION GUIDE

Version 5.1

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Terms used in this document

Term	Explanation
MFP	Kyocera Multi-Function Printers
HyPAS Hybrid Platform for Advanced Solutions: software technology included in many Kyocera MFPs.	
KX Driver	Kyocera extended driver for advanced printing functions
IX BIIICI	Rybeera extended anver for davanced printing functions

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Introduction

Access Lock is a software suite used for regulating access to Kyocera MFPs for improved security and reduced wastage. This user guide covers functionality offered by the software and the tasks required to deploy the solution.

Access Lock

Network integrated access control

- •Network-based access control for workgroups and enterprises
- •Network user authentication
- •Access restrictions managed using active directory
- Optional authenication bypass for monochrome copies
- •Authenication with HID/CAC card, optional two-factor authenication

Access Lock

Access Lock provides a comprehensive authentication and authorization solution for HyPAS-enabled Kyocera MFPs. Several LDAP-based authentication options are provided. Access to MFP functions can be regulated by assigning permissions to user groups.

Features summary

- Authentication options
 - Username and password
 - Proximity card swipe
 - Proximity card swipe + numeric PIN (Two-factor)
 - o CAC / PIV card support with Cryptek Netgard device
 - Anonymous authentication for limited access
 - Local MFP authentication
 - Multiple LDAP servers (domains) supported (up to 5)
 - Payment to Coin Vending Machine
- Authorization
 - MFP functions can be locked or allowed based on user's LDAP group membership
- Remote Configuration
 - Create and maintain settings using utility
 - Upload settings to multiple MFPs using utility
- Software Compatibility
 - LDAP V3 is used to communicate with directory servers such as Microsoft Active Directory.
 - SSL/TLS support is available to encrypt communication between MFP and directory server. Note: SSL/TLS must be enabled on the directory server for this feature to work properly.

What's New in Version 5.1

- LDAP Server Host name and IP Address fields are now separate.
- Ability to search through a list of user names for the ID Card Authentication Query Account Name instead of having to manual enter the fully distinguished name of a user account.



Supported models

For a full and updated list of supported MFP models, please refer to the AccessLock product page on <u>KDAConnect.com</u>.

Authentication

The purpose of authentication is to establish user's identity. At the login screen on the MFP, the user has several methods for authentication. Each of these can be enabled or disabled by the Administrator. This section describes the end-user experience with each authentication mechanism.



Network Authentication

Logging in with Username and Password

- 1. Press the Username button. Enter username using software keypad that appears
- Press the Password button. Enter password using software keypad that appears. Note: Password will appear as * characters
- 3. Press the Network Login button (or press the Return button on the keypad)

Selecting domain

- 1. If multiple domains are available for authentication, the login screen will display a domain selection dropdown.
- 2. User can change the domain before authenticating with the methods listed in this section.

Logging in with Proximity card

- 1. Simply swipe ID card at the card reader to authenticate.
- If the MFP is configured for Two-factor authentication, the MFP will prompt for a PIN number. PIN number can be entered using the numeric keys on the MFP keypad.





Logging in with CAC/PIV card using Cryptek Netgard

- If the system is configured to with Cryptek Netgard, the operation panel will display an animation of the CAC card being inserted into the reader as shown to the right.
- When CAC / PIV card is inserted into the reader, the panel will prompt for a PIN number. When the correct PIN is entered, the MFP is unlocked.



NOTE: Only a limited number of retries will be allowed before the card is locked out.

Public Access button

- 1. 'Public Access' button will be displayed only if configured by the Administrator.
- 2. Pressing the Public Access button allows the user to access certain functions of the MFP that are allowed for public use. For example, all users could be allowed to make monochrome copies without authentication.
- If the user tries to access a function that is not allowed under Public Access, the MFP will display a message stating the function is not available as shown below.

Sen Restrict	ding is not ted by Job Account	t <mark>availab</mark> l ^{ing.}	e.			Destination	0
Des	tination	Detail/Ec	Detail	te Re	1/1 call	Address B E - mail Addr Entry	pok , h
0001	0002	0003	0004	0005	No.		
Destination	Quick Setu	p Origi Da	nal/Sending ta Format	Color/ Image Qualit	y	Advanced Setup	09:05

MFP-Local authentication

Users can also login to access MFP functions using credentials programmed into the MFP. This is especially useful to perform administrative operation on the MFP using the panel. This type of authentication does not require LDAP server.

Note: Default username and password are Admin, Admin.



Using Access Lock with Coin Vending Machine

Access Lock can be used together with a Coin Vendor machine such as a JAMEX vending system.

When user inserts coins (or payment card) into the payment device, MFP will be unlocked to allow user to make copies. User will be logged in to the MFP till coins are exhausted (or payment card is removed).



Authorization

After user's identity is established through authentication, the system would allow or deny access to MFP functions. Access control policies are defined by the Network Administrator. This section describes how policies are defined and how the software works to determine functions that are allowed or denied.

Access Control policy

The following table lists where permissions are defined for each authentication method.

Login method	Access control policy
Network login Permissions are assigned to LDAP user groups. Effective permissions are	
	determined based on groups the user belongs to.
Public Access	Permissions set by administrator, applies to anyone using 'Public Access' button.
MFP-local	Permissions set on the MFP for the local user account.

Permissions

Following functions of the MFP can be individually restricted in access control policies.

Permission	Description
Copy Access to copier function	
	This includes Monochrome, Color, Auto-color and single color.
Copy color	Permission to make color copies
Send Permission to scan documents	
Print	Allow or deny printing from document box. To control printing from PC, refer
	to section on PC printing authorization.
Print color Permission to print documents in color	
Fax Permission to use MFP's fax capability	
Administrative access	Level of access: Administrator or User



Accounting

When used together with PaperTrail, Kyocera's job tracking software, Access Lock can report users' activity on the MFP to a central database for accounting and auditing purposes. This allows generation of detailed usage reports to:

- Study how the equipment is being utilized
- Minimize wastage by restricting color
- Maximize utilization by relocating devices

Detailed information about each job (print, copy, scan and fax) is collected and transmitted to the server in encrypted TCP messages. If the server is temporarily not available, the data is cached locally and then transmitted to the server at the next connection opportunity.

Job information includes:

- Job owner (login account including domain)
- Document name
- Scan and fax destinations
- Page details: color/monochrome, size, media type, output tray, duplex



Installation and Setup

Setup Outline

Step 1. Install application package file on MFP



- Provide domain information
- •Setup permission for groups
- •Setup card authentication
- •Setup public access



Step 3. Install settings on MFP

- •USB
- •or Network

Step 4. Setup Print Authorization

Add users to security tab of print queue

Step 5. Configure card authentication

- •Store user card ID in active directory
- •Setup card reader's IP address
- •Point card reader to MFP



Step 1. MFP Application Installation

Required File

AccessLock4.pkg

Installing Access Lock

- Copy AccessLock4.pkg from C:\Program Files\Kyocera\Access Lock to the root folder of an empty USB flash drive. Do not copy both .pkg files to the flash drive. Copy only one depending on the MFP model.
- 2. Open *System Menu* and scroll to next page and press *Application* button. If prompted to authenticate, login with an administrator account. The application screen will list all applications currently installed on the MFP.
- 3. Press *Add* button to open *Application-Add* screen. Then insert the USB flash drive into USB slot at the side of the panel. Within a few seconds, the MFP will display *AccessLock* in the list of applications found on the USB flash drive.
- 4. Select AccessLock and press the Install button. When prompted to confirm, press Yes. The MFP will confirm that the application installed correctly. Then, press the Remove Memory button. After the MFP confirms that it is safe to remove the USB memory device, remove it from the MFP.
- 5. Press the *Close* button to exit back to *Application* page.
- 6. Select *AccessLock* and press *License On* button. When prompted to confirm licensing, press the *Yes* button.
- 7. Press the *Close* button to exit back to the *System Menu* screen. Wait for approximately one minute for the security application to take effect.
- 8. Immediately after installation, the authentication screen would allow only local (device) authentication as shown below. Default administrator username and password is 'Admin', 'Admin'.





Step 2. Prepare Network Settings

Installing Configuration Utility

- Execute Access Lock setup.exe to begin installation. Follow the installation wizard screens to complete installation.
- The default installation location is C:\Program Files\Kyocera\Access Lock, which can be changed if required.
- The installer may download and install *Microsoft* .NET 2.0 Framework, as it is a pre-requisite.

Setting up Authentication

- Launch Access Lock Settings application by clicking on Start > All Programs > Kyocera > Access Lock > Settings
- Click *File > New* to create a new configuration
- Click *Edit > New Domain* to add a domain to the configuration
 - Either select a domain from the list or enter domain name manually

Select Domain	-		x
Select a domain from the domain name. Click 'Search' to scan the domains.	list bel netwo	ow or ork for	enter more
mycomp.com			
mycomp.com			
	9	Search	ı
Cancel	OK	(]

 Click Search button to find domains using WMI. Searching with WMI may take a few minutes to complete.

Domain Search 📃 🗖 🗙	
Searching for domains, please wait Domains Found:2	
Cancel	



 Some domains may require user credentials to access member objects. In such case, the software may prompt for user login. If authentication information is not available (ex., when setting up off-line) or not required (ex., simple CAC authentication), click the 'Don't Access Domain' button

Credentials	s to Access Domain	
Enter crede	ntials to access ssg.local	
Usemame		
Password		
Don't Acc	cess Domain	
(Cancel OK	

• The configuration tree should now look like:

2	Access Lock Settings	 x
File Edit Send Help Common Settings Public Access Permissions Accounting Server DAP Server DAP Authentication Groups D Card Authentication Reference ID		

- LDAP Server
 - Address: IP Address of domain controller
 - Port: Default value for Active Directory is 389
 - SSL: Enable if LDAP server is configured to allow SSL/TLS communication
 - Hostname: Host Name of domain controller





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DC=mycomp,DC=com

sAMAccountName

- LDAP Authentication
 - Domain root: Starting point for user search. Typically, it would be: CN=Users,DC=<domain>,DC =<com>
 - Login attribute: Typically, login name is stored in sAMAccountName attribute

•	ID Card Authentication

• Two types of ID cards are supported

-	Proximity Cards using RFIdeas USB card readers. Several card types are
	supported, please refer to RFIdeas web site.

• CAC/PIV Cards using Cryptek Netgard device.

File Edit Send Help

Permissions

Accounting Server

Common Settings

mycomp.com

Groups
 Groups
 ID Card Authentication

- LDAP Server

Reference ID

- Query Credentials are required when using either ID card system. Query credentials are used only to lookup user information from Active Directory.
- Query Credentials
 - Query Username: Enter the name of a user account that will be used for running queries on Active Directory. You can also press the ellipsis button (...) to view a list of available users
 - **Password:** Password to the query user account

		Access Lock Settings		_ □	x
File Edit 3 □ Common Setti □ Pemsis □ Accountin □ DAP Set □ LDAP Set □ DAP Set □ DDAP Set □ DAP Set □ DAP Set □ DAP Set □ DDAP Set □ DAP Set □ DAP Set □ DAP Set □ Provint □ CAC/t □ DAP Set □ DAP Set □ DAP Set □ </th <th>Send Help ngs cess ssions Ig Server ver hentication uthentication (Credentials nity Card PIV (Netgard) a ID</th> <th>Query Credentials @::::::::::::::::::::::::::::::::::::</th> <th>Administrator</th> <th>n LDAP querie</th> <th></th>	Send Help ngs cess ssions Ig Server ver hentication uthentication (Credentials nity Card PIV (Netgard) a ID	Query Credentials @::::::::::::::::::::::::::::::::::::	Administrator	n LDAP querie	

Access Lock Settings

LDAPAuthentication

Domain root

Login attribute

8 2↓ 🖻

Domain root

Distinguished name (DN) of domain search root

Note: Query credentials are stored in a secure, encrypted form in the configuration file. Note: On Microsoft Exchange Server, this user account must be added to the 'Pre-Windows 2000 Compatible Access' group. Membership to this group allows executing queries on Exchange Server. Steps for this can be found at: http://support.microsoft.com/kb/325363.



- Proximity Card Authentication
 - Enable: Turn ON/OFF proximity card authentication
 - Card ID Attribute: LDAP attribute where Card ID is stored
 - PIN Attribute: LDAP attribute where PIN number is stored
 - Two-Factor: If selected, user must enter a PIN number after swiping ID card.

ai	Access Lock Settings		
File Edit Send Help			
Common Settings Public Access L. Permissions Accounting Server	Authenticate using Proximity I	D card	
	Enable Card ID Attribute PIN attribute Two-Factor Authentication Self-registration of cards Self-registration account	Yes info postalCode No Enable Use Query Credentials	
	Select Yes to enable function or No	o to disable	

- Self-registration of cards: Enable/Disable end-users from registering their cards at the MFP panel after authentication
- Self-registration account: Indicate the account to be used for registering card in Active Directory. If "Use Logged-in User Credentials" is selected, Access Lock would use the end-user's credentials to register the card. If "Use Query Credentials" is selected, the credentials provided under the 'Query Credentials' field are used for all users. If the account has insufficient rights to update Active Directory, registration would fail.
- CAC/PIV Card Authentication (Cryptek Netgard)
 - Enable: Turn ON/OFF CAC/PIV card authentication
 - Netgard DEV IP: IP address assigned to the DEV port on Netgard. Default value is 192.168.10.1.
 - Netgard DEV Port: Port number used to

Common Settings Public Access Permissions Accounting Server	Authentication using Comm Verification (PIV) card. Requ	ion Access Card (CAC) or Perso iires Cryptek Netgard	onal Ident
 mycomp.com LDAP Server LDAP Authentication Groups ID Card Authentication Query Credentials Proximity Card CAC/PIV (Netgard) Reference ID 	Enable Netgard DEV IP Netgard DEV Port Look-up LDAP Look-up LDAP Search Strir	Yes 192.168.10.1 37151 No	

communicate with Netgard. Default value is 37151.

Look-up LDAP: Enable this feature to retrieve user information from Active Directory.
 For this feature to work correctly, LDAP authentication on Netgard must be enabled and configured correctly as described in the <u>Appendix: Setting up Cryptek Netgard: Setting up LDAP authentication</u>.



When Look-up is enabled, Access Lock will:

- a) Query LDAP for the user's group membership;
- b) Deny login if the user account does not exist;
- c) Assign permissions based on membership. In addition, email address will be obtained from LDAP.

When look-up is disabled, the user will be assigned permissions programmed in 'CAC' group. CAC group is a special group in Access Lock settings that is not part of Active Directory or LDAP.

- 🔛	Access Lock Settings		_ 🗆 X
File Edit Send Help			
Common Settings Public Access Permissions Accounting Server UDAP Server UDAP Authentication Groups OTHERS OTHERS Ouevy Credentials Proximity Card CAC/PIV (Netgard) Reference ID	Permissions for CAC group. Image: Administrator Print Print color Copy Copy clor Send Fax Administrator The user has Administrator privilege	No Yes Yes Yes Yes Yes Yes Yes	



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Setting up Anonymous Access

Enabling *Public Access* displays a button on the login screen that would allow users to access device functions without authenticating with username and password. Permissions for such login can be configured under *Common Settings > Public Access*.

- Common Settings > Public Access
 - Enable: Show Public Access button and allow anonymous authentication
 - **Title:** Label that should appear on the button

File Edit Send Help	
Common Settings Duble Access Duble Acthenication Dorups Dorups DO Card Authentication Decard Authentication D	Bypass Login
	Enable Select Yes to enable function or No to disable

Access Lock Settings

 Permissions: Privileges applied when user gains access via this button

a	Access Lock Settings		_ 🗆 X
File Edit Send Help Common Settings Public Access Public Access	Public Access Permissions Image: Administrator Print Print color Copy Copy color Send Fax	No Yes No Yes No No No No	

- Common Settings > Accounting Server
 - Address: IP address or Host-name of accounting server
 - Port: Port number used to transmit usage data (Default: 7300).

	Access Lock Settings	-	x
File Edit Send Help			
Common Settings Public Access Loccounting Server LoAP Server LDAP Authentication Groups Groups Groups Groups Groups DAT Authentication Groups Groups Groups Groups Car Authentication Poximity Card CAC/PIV (Netgard) Reference ID	Accounting Server		



Setting up Group Permissions

- Click *Edit > New Group* from the menu (or *Group > New* from the context menu).
- The select groups dialog appears, showing all user groups in the domain.
 Administrator can either select one or more groups from the list or key-in a group DN manually.

	Select Groups	_ □	x	
Select one or mo group DN (Distir Example: CN=M	ore user groups from the list iguished Name). arketing, CN=Users, DC=D	t below or enter a OMAIN, DC=COM		
Group		Path	~	
Access Contro Account Opera	l Assistance Operators ators	CN=Access Con CN=Account Op	≡	
Administrators		CN=Administrato		
Allowed RODO	Password Replication	CN=Allowed RO.		
Backup Opera	Backup Operators			
Cert Publishers	l i	CN=Cert Publish.		
Certificate Sen	vice DCOM Access	CN=Certificate S		
Cloneable Dom	nain Controllers	CN=Cloneable D		
Cryptographic	Cryptographic Operators			
Denied RODC	Password Replication	CN=Denied RO	~	
<		>		
Cancel		ОК		

 Each group appears in the tree view as a node. Select one or more nodes to view and edit permissions. Example to the right shows color output and fax restricted.





- OTHERS group serves as a 'catchall' group. It cannot be renamed or deleted. If a user logs in and does not belong to any of the configured groups, he is assigned permissions from the OTHERS group.
- Permissions:
 - **Print:** User can print
 - Print Color: If print and print color is enabled, user can print color pages
 - **Copy:** User can make copies
 - o Copy Color: If copy and copy color is enabled, user can make color copies
 - o Send: User can scan and send images to destinations
 - Fax: User can send faxes
 - o Administrator: User get administrator privileges on the MFP

Setting up Reference ID Lookup

Access Lock can be setup to automatically lookup Active Directory and retrieve a value for Reference ID. This value is then used to track activities performed at the copier.

- Reference ID > Prompt Reference ID: Select Yes to display a text box prompting for a Reference ID value at the login screen.
- Reference ID > Auto-Populate Reference ID: Enter the name of

_ 🗆 🗙 Access Lock Settings File Edit Send Help - Common Settings Reference ID - Public Access --- Permission 🗄 🛃 🖾 - Accounting Server mycomp.com postalCode LDAP Server Prompt for Reference ID No LDAP Authentication Groups ID Card Authentication Reference ID Auto-Populate Reference ID Auto-populate value for Reference ID from an Active Directory attribute.





Access Lock Settin	ngs 📃 🗖 🗙
File Edit Send Help	
- Common Settings - Public Access - Permissions - Accounting Server	Permissions for OTHERS group.
mycomp.com LDAP Server LDAP Server LDAP Authentication Groups OTHERS -CN=Administrators,CN=Builtin,DC=mycomp,DC=com CN=Domain Admins,CN=Users,DC=mycomp,DC=com CN=First Operators,CN=Builtin,DC=mycomp,DC=com CN=First Operators,CN=mycomp,DC=com CN=First Operators,CN=myc	Administrator No V Print Yes Print color No Copy Yes Yes Copy color No Send No Fax No Fax No

Step 3. Install settings on MFP

Installing settings over the network

Settings can be transmitted to multiple MFPs using the Send dialog, launched from Send menu item.

- Click Send > Send to Device. In the Send dialog that appears, enter or import MFP address list.
- The MFP address list can be exported and saved in a text file for quick broadcast to a MFP fleet

Send 🗕 🗖 🗙
MFP Address
10.128.224.215
10.128.224.223
-
Import
Export
Username Admin
Password
OK Cancel

- Click OK button to begin transmission of the settings. A progress dialog will report result of transmission.
- After successful transmission, the new settings would take immediate effect.

Note: MFP must have Access Lock application installed prior to configuration. Username and

Password must be entered and must match local user account on MFP with administrator privileges.

Send
Completed transmission. Please see results below.
Transmission succeeded for 10.128.224.215 Transmission succeeded for 10.128.224.223
Close



Installing settings with USB flash drive

- 1. Save the settings to an XML file using the *File > Save As* menu item.
- 2. Copy the settings XML file to the root of a USB flash drive.
- 3. Login to the MFP with administrative access (default: Admin, Admin note the capital A)
- Switch to Application screen by pressing the Application button on the panel. Press Access Lock application button



- 5. Press *Load Settings* button on the bottom-left corner of the screen
- Insert USB flash drive and wait for a minute. If the MFP displays a dialog box with the message "Removable memory is recognized. Displaying files. Are you sure?", press No.
- 7. Press *Refresh* button on the bottom-left corner of the screen. Now the list of files on the drive will be displayed:
- Select one file and Press the Load button on the bottomright corner of the screen.







 MFP panel will display "Access Lock: Settings Loaded OK". Press the Exit button and then the Logout button for settings to take immediate effect.



Step 4. Setup Print Authorization

Printing from PCs is restricted using Microsoft Windows Sharing and Security settings. User groups can be allowed or denied printing privilege from within the Security tab in each printer's properties.

eneral Sharing Ports Advanced Color Mar	nagement	Security	Device Settin	ns
	agomoni		Source Solari	3~
iroup or user names:				
🐼 Domain Users (KMATECH\Domain Users)				^
CE Enterprise Admins (KMATECH\Enterprise Admins	mins)			
Everyone				
Hotline (KMATECH\Hotline)				
NSG (KMATECH\NSG)				~
<				>
			A <u>d</u> d	<u>R</u> emove
ermissions for Hotline			Allow	Deny
Print			V	
Manage Printers				
Manage Documents				
Special Permissions				
or special permissions or for advanced settings			ſ	
lick Advanced.				Advanced
	_	01		

To prevent color prints, set printing preferences on the print queue to *Black & White* printing. Two queues can be setup for each MFP, one queue setup to allow color prints, while the other is set to *Black & White* only.

실 Kyocera	a Copystar 300ci K	X Printing Preferences			? 🔀
Quick Print	Basic Layout Fin	ishing Imaging Publishing Job	Adv	anced	
Quality					_
	Print quality:	High quality	-	<u>E</u> coPrint	
	Trapping:	Medium	-	<u>F</u> onts	
				Graphics	
Color —	(
	Color mode:	Black & White	-		
	Printer profile:		-)	
	Adjustment:	None	•		
	Settings:	Print text as black			
		Print graphics as black			
🔣 КРОС	ERa Profiles			ОК Са	incel



To prevent peer-to-peer printing and channel all printing through the print server, setup IP filter on the MFP. This would allow only jobs originating from the print server to be printed.

Kyocera Command Cente	er				6	• 🔊 • 🖃	e eage	→ <u>Safety</u> → Tool
® KYDCERa CO	MMAN	id Cen	ITER				TAS	SKalfa 300ci htus: Warning
Start Basic	Printer	Scanner	Jobs	Document Bo	x Adva	nced		
A	Advanced	> Protocols:	TCP/IP: I	P Filters(IPv4)				
▼ Advanced	IP Filte	ers(IPv4)						
Login Menu	+ Genera	I IP Filters	[IPv4) IF	P Filters(IPv6) Lo	gical Printers			
Logout	Note:							
Protocols	When the	re are no entr	ies, access	s is allowed to all.	ddroce (TDv4	I) and subnot	mack	
TCP/IP	To allow a	access to a fie	gle IP add	ress, enter the IP	address and	255.255.255	.255 as the sub	net mask.
NetWare	You need Restart th	to restart the device or ne	device or etwork in th	network when you ne Reset section.	have change	ed the setting	with *.	
IPP	erts a							
AppleTalk	Filter 1							
NetBEUI	-		* IP	Address (IPv4):	10.128.227.	.17		
E-mail	-			* Subnet Mask:	255.255.255	5.255		
SMTP P								
POP3 /				* Protocols:	LPD	FTP IPP	р 🗌 нттр 💆	RAW Port
SNMD					SNMP		TPS	
LDAP			<u> </u>					
Authentication	Filter 2							
N-4151-41 / N								



Step 5. Configuring Card Authentication

Network connected card readers from RFIdeas are supported for authentication. The following sections explain how to setup and configure card readers. When user swipes card at the reader, the card ID is transmitted to the MFP. The MFP then authenticates the user against LDAP.

Card ID (and optionally, PIN, for two-factor authentication) must be stored in user's LDAP attributes. For Microsoft Active Directory, use the *Active Directory Users and Computers* administrative tool to set user's attribute.

In the following example, the user's card ID is stored in Notes field, and PIN number is stored in Zip/Postal Code field. The LDAP attribute names for Notes and Zip fields are *info* and *postalCode* respectively. These must be entered in the settings utility as shown. PIN number attribute is required only if two-factor authentication is enabled. For a complete list of LDAP attribute names corresponding to active directory's fields, refer to Microsoft documentation.







Appendix

Setting up Cryptek Netgard for CAC/PIV authentication

Network Configuration

The Netgard device is placed in-between the MFP and the LAN. It acts as an ON-OFF switch, connecting or disconnecting the MFP from the LAN. When a user authenticates successfully using a CAC/PIV card, the Netgard connects the MFP to the LAN, allowing it to access network resources including shared folders and email servers.



- Dev Port: Connects Netgard to MFP.
 - Default network address of netgard on this port: 192.168.10.1.
 - MFP must be set up to use a static IP address of 192.168.10.30.
- LAN Port: Connects Netgard to LAN
 - Netgard address on this port is configured with DHCP or static IP compatible with the LAN.
- Mgmt Port: Management port, used to connect laptop directly to Netgard for configuration purposes.
 - Default network address of netgard on this port: 192.168.20.1
- USB Port: Smart card reader is connected to the Netgard

Netgard Setup and Configuration

- To configure the Netgard, open a browser to :8080/">https://entgard_ip>:8080/.
- Login with management username and password (by default, username=admin and password=password).
- Refer to Netgard Administration Guide for details on how to do basic setup and configuration.



Configuring Netgard for Access Lock

- 1. Configure Networking Settings
 - Open Network → Configuration
 - Configure Device IP section as shown in the screen shot below.
 - Setup MFP to use a static IP address (192.168.10.30)
 - Configure LAN IP settings to suit the network environment.

Netgard MFD SUPPORT NETWORK Configuration :: Advanced Configuration :: Routing :: IPv4 - IPv6 Translation Network » Configuration **Related Links Device IP Settings Netgard MFD Status Netgard MFD Statistics** Netgard IP Address: 192.168.10.1 255.255.255.0 Subnet Mask: MORE» Must match static IP Address set Copier IP Address: 192.168.10.30 on the MFP LAN IP Settings ation page for Netgard MFD. Netgard MFD requires the settings on this page to be set appropriately in order to Enable DHCP client? Ves No 10.128.224.215 configure this device in-line between Static IP Address: the multifunction device (i.e. printer/scanner) and the office LAN 255.255.252.0 Subnet Mask: network. Device IP Settings 10.128.224.1 Gateway: Netgard IP Address: This is the device-side LAN IP address and is Primary DNS Server: 10.128.224.2 required to allow the device to communicate with Netgard MFD. The 10.128.0.5 Secondary DNS Server: default is 192.168.10.1. **IP Version** Current IP Version: IPv4 Change IP Version To: Change IPv6 $[\mathbf{v}]$ Management Port IP Settings IP Address: 192.168.20.1 255.255.255.0 Subnet Mask: Re

2. Setup CAC settings

- Open Scan Setup \rightarrow CAC Settings
- Select Yes to 'Use MFP LCD for PIN Entry'.
- Select Yes to 'Encrypt Data to/from MFP'.
- Enter 37151 for 'Listen to MFP on Port Number'.

crypte	eik™			Net	gard MFD
NETWORK SCAN SETUP	ADMIN	MONITORING	SUPPORT		
Scan to Network :: Authentication	:: Certificates :: CA	C Settings			Logout
Scan Setup » CAC Settings				Related	Links
CAC Settings			,	Netgard M	FD Status
CAC Login Timeout:	60 Minutes		1	Netgard M	FD Statistics
Integration with Kyocera MFP				HELP	MORE»
Use MFP LCD Panel for PIN Entry:	💿 Yes 🔵 M	10	2	Scan Se	tup
Encrypt Data to/from MFP: Listen to MFP on Port Number:	• Yes V 37151 Default: 37151	lust match port n ccess Lock config	umber in uration sectio	etti gin e (ii on	ngs Timeout (Minutes): This is n minutes) for the timeout used by the CAC
Ap	oply Reset				

3. Setup LDAP Authentication

NOTE: This step is required only if Look-up LDAP option is enabled in access lock configuration.

- Open Scan Setup \rightarrow Authentication
- Enable 'LDAP Authentication'
- Enter Active Directory domain controller address for LDAP Server IP
- Set LDAP Server Port to the default value of 389.
- Enter a user account in UPN format (as shown below) and provide a password.
- Enter the LDAP search base suffix. User accounts contained in this LDAP tree can login.
- Set LDAP Search String to '%F %L' and select 'name' for User ID options (as shown below).

crypt	ek™		I	Netgard	MFD
NETWORK SCAN SET	UP ADMIN	MONITORING	SUPPORT		
Scan to Network 💠 Authenticati	ion :: Certificates :: CA	C Settings			Logout
Scan Setup » Authentication	on		R	elated Links	
Settings			Ne	tgard MFD Status	
Enable X.509 Authentication?			Ne	tgard MFD Statistics	
Enable OCSP Check?			н	ELP	MORE»
OCSP Server URL:			Sc	an Setup	
Enable LDAP Authentication?			AL Th	e network details of the	ie
Enable SSL for LDAP ?			au Ne	thentication process i etgard MFD are configu etgard MFD can use I	ured by ured here.
LDAP Server IP:	10.128.224.2		Ke	rberos or OCSP authorithe quired by the user.	intication, as
LDAP Server Port:	389				
Username for LDAP Query: Password for LDAP Query: LDAP Search Base (Suffix): LDAP Search String: User ID Options: Enable Kerberos Authentication? KDC Server IP:	administrator@KMATECH. ••••• CN=Users,DC=kmatech,D %F %L Name: %F %M %L Email: % name	C=co	st be specified r@domain	in UPN format:	
KDC Server Port: KDC Realm: User Principal:	88 Default: 88 CN Apply Reset				

Setting up Proximity Card Reader (USB connected)

To utilize USB-connected card readers for authentication, Card Authentication Kit must be purchased from Kyocera for each MFP. The kit includes a card reader and software license to activate the card reader. Please contact your Kyocera dealer to obtain pricing, availability and compatibility information.

To activate Card Authentication Kit (B):

- 1. Open System Menu \rightarrow System \rightarrow Optional Function
- 2. Select Card Authentication Kit (B) and press the Activate button
- 3. If you have an activation code, enter it using the keypad, otherwise press the 'Trial' button to start a trial period. Card Authentication Kit (B) can be used in trial mode. Two 30-day trial periods will be available.

System - Optional Function Image the optional functions.				
Name		License		
DATA SECURITY KIT(E)	-			
CARD AUTHENTICATION KIT(B)	Trial			
INTERNET FAX KIT(A)	-		1/1	Activate
PRINTED DOCUMENT GUARD KIT(A)	-			
		Detail		I
			ب	Close
Status 🗳 Perform Gray Adjustment in the	System Menu.			05/18/2010 12:4

At the time of this writing, the following card types are supported. For compatibility information on other card types not listed below, please contact your Kyocera dealer.

Type of card
HID
Mifare
HID iClass

Setting up Proximity card reader (Network connected)

This section describes how to setup RFIdeas[®] PcProx network connected HID card reader to work with Kyocera MFPs. Please refer to RFIdeas[®] web site for details on purchasing compatible card readers.

NOTE: USB-connected card readers are not supported now.

RFIdeas network connected HID card reader

Lantronix DeviceInstaller software can be obtained from RFIdeas website. This software helps locate and configure network connected card readers.

Open Lantronix DeviceInstaller software by clicking on Start \rightarrow All Programs \rightarrow Lantronix \rightarrow Device Installer.

Lantronix DeviceInstaller 4.1.0.9					
<u>File Edit View D</u> evice <u>T</u> ools <u>H</u> elp					
Search Assign IP					
🖃 🚍 Lantronix Devices - 1 device(s)	Type Name	Group	IP Address	Hardware Address	Status
	Ser XPort-03		206.250.11.176	00-20-4A-92-3B-BD	Unreachable
🥔 Ready					

This utility will discover card readers connected to the network and display them in a tree-view as shown above. Select the device and click Assign IP button on the toolbar. This would bring up the Assign IP Address wizard. Follow the instructions in the wizard to configure DHCP or static IP address for the card reader.

Lantronix DeviceInstaller 4.1.0.9				- 0 🛛
<u>File Edit View Device Tools Help</u>				
Search Assign IP				
🖃 🚛 Lantronix Devices - 1 device(s)	Type Name	Group IP Address	Hardware Address	Status
Grading themet (192.168.1.58) Grading XPort Grading XPort 03. firmware v6.1.0 Grading XPort 03. firmware v6.1.0 Grading XPort 03. firmware v6.1.0 Grading XPort 03. firmware v6.1.0	Ser XPort-03	192.168.1.61	00-20-4A-92-3B-BD	Online
🧭 Ready				

After the device has been assigned a valid IP address, check values for Default Gateway and Subnet mask to ensure correctness. Open the card reader's web page in Internet Explorer by entering the

devices' IP address.



Click on the Configure link on the left of the page and when prompted for username and password, simply click OK, leaving the fields blank.

Connect to 10.10).10.23 ? 🔀
	G C
The server 10.10.10 password. Warning: This serve).23 at (null) requires a username and r is requesting that your username and
password be sent in without a secure cor	an insecure manner (basic authentication nnection).
User name:	2
Password:	
	Remember my password
	OK Cancel

Configure each setting on the web page as shown below. In each page, after making the changes, click the OK button at the bottom. After all pages are configured, click the Apply Settings link to save changes and restart the card reader.

Network Setting

Click on *Network* link and ensure the *IP Address, Subnet Mask* and *Default Gateway* for the card reader are entered correctly.

<i>6</i> RFIdeas Device Serv	ver - Microsoft Internet Explorer provided by KMA IT Systems Support Ext. 2992 📃 🔲 🔀
💽 🗸 🖉 http://	10.10.23/ff_conf.htm
🚖 🏟 🌈 RFIdeas De	evice Server
	Firmware Version: V6.1.0.0 MAC Address: 00-20-4A-98-9F-D7
 ⊡	Network Settings
Network Server Channel 1 Serial Settings	IP Configuration Obtain IP address automatically
Advanced Setup	Auto Configuration Methods
Annly Settings	BOOTP: Enable Disable
Apply Sectory Defaults	DHCP: Enable Disable
	AutoiP: • Enable O Disable DHCP Host Name: • Use the following IP configuration: IP Address: 10.10.10.23 Subnet Mask: 255.255.255.0 Default Gateway: 10.10.10.5
	Ethernet Configuration Auto Negotiate Speed: 10 Mbps Duplex: Full Half OK
Done	🚺 🚺 🚱 Internet 🔍 100% 🔻 .

Server Settings

Click on the Server link and ensure the settings match values shown below.

🖉 RFIdeas Device Serv	/er - Microsoft Internet Explorer provided by KMA IT Systems Support Ext 🖃 🗖 🔯
🔆 🔁 🗸 🖉	10.10.23/rfi_conf.htm
😭 🕸 🌈 RFIdeas De	vice Server
- œ	Firmware Version: V6.1.0.0 MAC Address: 00-20-4A-98-9F-D7 Server Settings
Network Server Channel 1	Server Configuration
Serial Settings Connection	Telnet Password:
Advanced Setup	Advanced
Apply Settings Apply Factory Defaults	ARP Cache Timeout 600 (secs):
	TCP Keepalive (secs): 45
	Monitor Mode @ Bootup: 💿 Enable 🔘 Disable
	CPU Performance Mode: 💿 Regular 🔘 High
	HTTP Server Port: 80
	MTU Size: 1400
	OK
	🕞 🚱 Internet 🔍 100% 👻

Channel 1: Serial Settings

Click on *Serial Settings* and ensure the settings match those shown below.

<i>(E)</i> RFIdeas Device Ser	ver - Microsoft Internet Explorer provided by KMA IT Systems Support Ext. 2992 📃 🔲 🔯
🔆 🔁 🗸 🖉 http://	10.10.23/fi_conf.htm
🚖 🏟 🌈 RFIdeas De	evice Server
	Firmware Version: V6.1.0.0 MAC Address: 00-20-4A-98-9F-D7
<u>ن</u>	Serial Settings
Network Server Channel 1 Serial Settings	Channel 1
Connection	Port Settings
Advanced Setup	Protocol: RS232 V Flow Control: None
Apply Settings	Baud Rate: 9600 V Data Bits: 8 V Parity: None V Stop Bits: 1 V
	Pack Control
	Flush Mode Flush Input Buffer Flush Output Buffer
	With Active Connect. Ores ONO With Active Connect. Ores ONO
	With Passive Connect: O Yes O No With Passive Connect: Yes O No
	At Time of Disconnect: O Yes O No At Time of Disconnect: O Yes O No
	ОК
Done	Lg 👽 Internet 🔍 100% 👻

Channel 1: Connection

Click on the *Connection* link and enter the MFP's IP address for *Remote Host* and 38000 for *Remote Port*.

🖉 RFIdeas Device Serv	rer - Microsoft Internet Explorer provided by KMA IT Systems Support Ext. 2992
😋 🕑 👻 🙋 http://:	10.10.23/rff_conf.htm
🚖 🕸 🌈 RFIdeas De	vice Server 🙆 👻 📾 👻 🔂 🖓 Bage 🛪 🎯 Tools 🕶 🦄
	Firmware Version: V6.1.0.0 MAC Address: 00-20-4A-98-9F-D7
- A	Connection Settings
Network	
Server Channel 1 Serial Settings Connection	Channel 1 Connect Protocol Protocol: TCP w
Advanced Setup	Passive Connection: Active Connection:
Apply Settings	Accept Incoming: Yes Active Connect: With Any Character
Apply Factory Defaults	Password Required: ○ Yes ● No Start Character: 0x 0D (in Hex)
	Password: Modern Mode: None
	Mdm Esc Seq Pass Thru: O Yes
	Endpoint Confiduration
	Local Part 10001
	Remote Port 38000 Remote Host 10.10.225 of MEP for Remote
	Common Options: Telnet Mode: Disable V Connect Response: None V Remote port
	Terminal Name: Use Hostlist: O Yes O No LED: Blink
	Disconnect Mode
	On Mdm_Ctrl_In Drop: ○ Yes ⊙ No Hard Disconnect. ⊙ Yes ○ No
	Check EOT(Ctrl-D): ○Yes ● No Inactivity Timeout: 0 : 0 (mins : secs)
	ОК
Done	👩 🍚 Internet 🔍 100% 🔻 🛒

Click the OK button and then click the *Apply Settings* link to save settings changes to the card reader.

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